

UET meeting

Tue 28 November 2023, 10:00 - 13:00

Attendees

Board members

Meeting minutes

1. Minutes and Matters arising from the previous meeting

Approval

The minutes were approved as being an accurate record of the meeting held on 21st November and there were no matters arising.

Chair

The action log had been updated since the last meeting and was noted

Action list: <https://livebournemouthac.sharepoint.com/sites/UETPrivate/Lists/UET%20Actions/AllItems.aspx>

2. Finance discussion

Susie Reynell

2.1. Cash flow update

Information

Noted

Susie Reynell

2.2. October's Management Accounts

- The new presentation format of the management accounts is clearer and easier to understand.

REDACT

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

ACTION:

- [REDACTED]
- [REDACTED]
- [REDACTED]

KPIs:

KPh enquired about changing the KPI relating to the completion of a PGR programme - should it be at submission or at completion. It was confirmed that the KPI set is being reviewed to ensure that focus is in the right areas.

REDACT

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

4. Items for approval or note

There were no further items for discussion.

5. Standing item: reportable events

Discussion

Reportable events update
There were no new reportable events.

Chair

6. Future Meetings

Note

UET meeting on 5th December: Discussion with Deans to include Portfolio, Performance Management and Framework Agreement.

Chair

REDACT

[REDACTED]

6.1. Preparation for ULT on 6th December

To cover:

- EDI with Chloe
- Focus on Strategy
- financial planning timetable

6.2. First risk meeting on 12th December

REDACT

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]

- [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

- [REDACTED]

ACTIONS:

- SR to consider whether Deans to be asked to prepare anything in advance.
- UET: to consider and re-table for discussion prior to the Risk meeting.
- JF to circulate updated BU level SWOT

6.3. SVEC on 13th December

Keith to chair as JV is not available

Agenda to include

- Learning resources
- Student Voice
- Communications

6.4. Professoriate awayday on 14th December

Intro by KPh and SB

Focus to be on:

- what colleagues are doing
- strategic narratives
- KE integration into mainstream (to be brainstormed)
- European funding opportunities
- Other funding opportunities
- Success stories and examples ACTION: SB to source some good impact case studies
- Horizon scanning
- Break-out group discussions

7. AOB

Chair

7.1. Student Accommodation

There will be a short notice paper on student accommodation which needs to be agreed by the end of the week.

[REDACTED]

[REDACTED]

Information

Jim Andrews

7.2. TVT Lease Negotiations

The leases on the Student Village, the carpark and Talbot House are being renegotiated.

REDACT

[REDACTED]

7.3. Commercial Use of MRI Scanner

External lawyers are advising on a CQC approval to support this work

SR offered the services of Jane Habgood, Head of Procurement, who has previous experience of the CQC process.

7.4. Student withdrawals

REDACT

[REDACTED]